

## **SMi Group's Hotel Accommodation Rates**

To book your accommodation please complete the form on page 2. We will take care of the rest.

SMi Group's variable rates are pre-agreed with each hotel and can therefore be cheaper than other advertised rates; although this cannot be guaranteed.

*Remember London hotels book up very fast so please do not delay completing the booking form. Booking early ensures that you secure your hotel room.*

**Return your form to us via fax or scan it and send it to [events@smi-online.co.uk](mailto:events@smi-online.co.uk). SMi will send you confirmation of your booking**

### **Copthorne Tara Hotel**

**Address:** Scarsdale Place, Kensington, W8 5SR

**Nearest Underground Station:** High Street Kensington

#### **SMi Special Rates:**

Standard Room from £118.50 + VAT

*\*All rates excluding VAT unless otherwise specified*

*\*Room rates above are for single occupancy only – rates for double occupancy may differ, please enquire when returning your form.*

# HOTEL RESERVATION FORM

Please complete and return on the following  
Fax number or E-mail address

**Phone: +44 (0) 207 827 6000**

**Fax: + 44 (0) 207 827 6001**

**E-mail: [events@smi-online.co.uk](mailto:events@smi-online.co.uk)**

## Guest Details

<b>Guest Details</b>			
Conference:			
Title:	Forename:	Surname:	
Company:		Telephone:	
Email:		Fax:	
Address:			

## Hotel Details

<b>Hotel Details</b>			
1 <sup>st</sup> Hotel Choice:	Smoking / Non-Smoking Room:		
Room Type:	No of Nights:		
No of Rooms:	Departure Date:		
Arrival Date:			

## Credit Card Details

<b>Credit Card Details</b>			
Card Type:	MasterCard	Visa	Amex
Card Number for guarantee:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Card Holder Name:	Expiry Date:		
I confirm that I have read and agree to SMi Terms & Conditions of Booking and authorise for payment to be taken from the credit card as supplied.			
Signature:	Date:		

**Terms and Conditions of Booking:** Please note the hotel will charge your credit card directly on departure. If a cancellation is made, please advise the hotel directly as well as SMi, quoting your reservation number. Please check the hotel website for full cancellation Terms and Conditions.