

## SMi Group's Hotel Accommodation Rates

To book your accommodation please complete the form on page 2. We will take care of the rest.

SMi Group's variable rates are pre-agreed with each hotel and can therefore be cheaper than other advertised rates; although this cannot be guaranteed.

Remember London hotels book up very fast so please do not delay completing the booking form.

Booking early ensures that you secure your hotel room.

**Return your form to us via fax or scan it and send it to [events@saemediagroup.com](mailto:events@saemediagroup.com). SAE Media Group will send you confirmation of your booking.**

### Copthorne Tara Hotel

**Address:** Scarsdale Place, Kensington, W8 5SR

**Nearest Underground Station:** High Street Kensington

**SAE Media Group Special Room Rate:** £150 per night

*\*All rates inclusive of VAT and breakfast unless otherwise specified.*

*\*Room rates above are for single occupancy only – rates for double occupancy may differ, please enquire when returning your form.*

# HOTEL RESERVATION FORM

Please complete and return on the following  
Fax number or E-mail address

**Phone: +44 (0) 207 827 6000**

**Fax: + 44 (0) 207 827 6001**

**E-mail: [events@saemediagroup.com](mailto:events@saemediagroup.com)**

## Delegate Details

<b>Delegate Details</b>			
Conference:			
Title:	Forename:	Surname:	
Company:		Telephone:	
Email:		Fax:	
Address:			

## Hotel Details

1 <sup>st</sup> Hotel Choice:	No of Nights:
Room Type:	Departure Date:
No of Rooms:	
Arrival Date:	

## Credit Card Details

Card Type:	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	<input type="checkbox"/> Amex
Card Number for guarantee:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Card Holder Name:	Expiry Date:		
I confirm that I have read and agree to SAE Media Group Terms & Conditions of Booking and authorise for payment to be taken from the credit card as supplied.			
Signature:	Date:		

**Terms and Conditions of Booking:** Please note the hotel will charge your credit card directly on departure. If a cancellation is made, please advise the hotel directly as well as SAE Media Group, quoting your reservation number. Please check the hotel website for full cancellation Terms and Conditions.